

CLOSING DOWN OF TILL

>>SET ASIDE TEA COST £75 - NOT TO BE RUNG UP<<

Turn key to ' X ' and press CA - This checks totals before resetting.

Turn key to ' Z ' and press CA - This prints totals and resets till.

Leave till roll alone. Trev will check roll.

DATE		
1 (Memberships)	£	-
2 (Match Fees)	£	-
3 (Food sales)	£	-
4 (Drink sales)	£	-
TOTAL	£	-

Z READING No.	
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28.05.11

Z

1	50.00	
2	51.00	
3	4.70	
4	94.24	
	199.94	TL
	199.94	CA
	199.94	CD

Z
No 0154

PUT ASIDE MONEY NOT RUNG - ie BBQ, CLOTHING

List other money in :	£	-
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TALLY UP MONEY LEFT IN TILL		Coins	
£20	£	-	£1
£10	£	-	50p
£5	£	-	20p
Coins	£	-	10p
Cheques	£	-	1-5p
Payouts	£	-	
TOTAL	£	-	Total
Less starting float	£	90 - 00	
Balance should equal till Z reading	£	-	

REGARDING PAYOUTS RECIEPT MUST BE PRODUCED & KEPT WITH TAKINGS

PLACE THIS DOCKET, TICKETS & MONEY IN CLEAR GRIP BAG PROVIDED AND LOCK IN SAFE

SIGNED