



The Rules of Birdlip & Brimpsfield Cricket Club^{1,4, 19}

Rule 1: Name

- 1.1 The Club shall be called Birdlip & Brimpsfield Cricket Club ("The Club").
Headquarters shall be Sinclair Field, Birdlip in the County of Gloucester.

Rule 2: Objects

- 2.1 The object of the Club is to provide facilities for and promote participation of the whole community in the sport of cricket.
- 2.2 The Club is formed for the playing of Cricket and to provide for its members: Playing fields and a Clubhouse together with social activities and refreshments and all things incidental to the playing of cricket.
- 2.3 The Club is entitled to form a sub-section or division of itself for the purposes of playing or engaging in any other sport or sports in such a way as to be consistent with the deed of gift of the land known as Sinclair Field.
- 2.4 The Income and Property of the Club shall be applied solely towards promoting the Club's objects as set forth in these rules and no portion thereof shall be paid or transferred, directly or indirectly, to the Members of the Club.
- 2.5 To ensure a duty of care to all members of the Club by adopting and implementing the ECB 'Safe Hands – Welfare of Young People in Cricket' Policy and any future versions of the Policy.

Rule 3: Membership

- 3.1 Membership of the Club shall be open to all persons irrespective of ethnicity, nationality, sexual orientation, religion or beliefs; or of age, sex or disability except as a necessary consequence of the requirements of cricket as a particular sport. Pursuant to this the club shall adopt and implement the ECB Anti-Discrimination Code of Conduct and any future versions of this policy.

- 3.2 The Club shall consist of honorary members, honorary and paying life members, playing members, ordinary members, youth members and temporary members.
- 3.3 The number of life members, playing members and ordinary members together shall not exceed two hundred.
- 3.4 Membership of the Club shall be open to anyone interested in the sport on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non-discriminatory basis. The Club may have different classes of membership and subscription on a non-discriminatory and fair basis. The club will keep subscriptions at levels that will not pose a significant obstacle to people participating.
- 3.5 The Club Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the Club or sport into disrepute. Appeal against refusal or removal may be made to the members.

Rule 4: Officers

- 4.1 The officers of the Club shall be the Chairman, Honorary Secretary and Treasurer.⁵
- 4.2 The officers of the Club shall be proposed, seconded and elected by ballot at each Annual General Meeting. The Officers of the Club shall hold office until the next Annual General Meeting when they shall retire, but shall be eligible for re-election from year to year.

Rule 5: Nominations for Membership

- 5.1 Any person shall be entitled to apply for membership by being proposed and seconded by two members.

- 5.2 All requests for membership shall be considered by the officers of the club (see rule 4) at the soonest opportunity following initiating contact. The Honorary Secretary shall receive from applicant the full name, address and preferred contact information of the applicant together with such other information the Honorary Secretary considers is necessary for the correct performance of his duties.⁶

Rule 6: Proposals

- 6.1 Every proposal for membership shall be submitted to the management committee at their first meeting after receipt of the application and if there is then a vacancy in the membership of the Club (or if there is no such vacancy, at the first meeting after the occurrence of a vacancy).
- 6.2 The committee shall proceed to the election or rejection of the applicant provided always that a period of at least two days has elapsed from the date of the application.
- 6.3 The committee may at its own discretion seek further information in respect of an application before consideration of membership.
- 6.4 An applicant shall be elected by a majority vote of the committee members present and voting and the voting shall be by ballot if so desired by any member of the committee.

Rule 7: New Members

- 7.1 The Honorary Secretary shall issue to the new member confirmation of their membership and advise that; the club has documented rules the new member is obliged to conform to and whereabouts the rules may be reviewed.⁷
- 7.2 Upon payment of the first membership fee they shall become a member of the club and shall be added to relevant circulation lists for calling notices.⁸

- 7.3 The Honorary Secretary shall enter the members name, address and contact details in the membership records of the club.⁹
- 7.4 These records shall be available at all reasonable times for inspection of names only by members either from the Honorary Secretary or on the Club website www.bbcc.ciren.net.

Rule 8: Fees

- 8.1 Membership fees shall be such sums as determined at the Annual General Meeting of the Club and shall be due on the First day of May each year.
- 8.2 Any member over the age of 45 may by single payment compounded become a life member and shall so continue unless he resigns or be duly expelled.
- 8.3 The life membership subscription shall be set at ten times the playing membership fee as set at the Annual General Meeting for the year, if paid before the first day of May. Should the payment be paid after that date then the current year's fees shall be added in addition.

Rule 9: Youth Members

- 9.1 Members in full-time education, including university, at the first of May each year shall be entitled to a reduced subscription to be known as a youth membership.

Rule 10: Non-Payment of Fees

- 10.1 A member whose annual fee is not paid by the First day of July in any year shall be notified by letter. In the event of non-payment by the first day of August in the same year his membership shall be deemed to be in arrear and his name shall be posted on the notice board of the Club as long as his membership remains in arrears.

- 10.2 A member shall cease to be entitled to the use of the Clubhouse or to enjoy any of the privileges of the Club as long as his membership fee shall remain in arrears. If his membership fee shall not be paid by the First day of September in the same year then he shall cease to be a member of the club.
- 10.3 The management committee may re-admit a person to membership on payment of all outstanding fees so long as the membership list at that time is not closed.

Rule 11: Retirement

- 11.1 A member may retire from membership at any time by giving to the Honorary Secretary notice thereof in writing. Any member retiring without having paid his membership fee for the current year shall be liable for the same.

Rule 12: Honorary Members

- 12.1 The Club in general meeting may elect honorary members. The election shall be by motion, duly proposed and seconded.
- 12.2 The Honorary Secretary shall give to a person elected to be an honorary member written notice of his election and shall therewith send him a copy of these rules.
- 12.3 Upon his intimating his willingness to take up his membership he shall become an honorary member of the Club.
- 12.4 An honorary member shall be entitled to all of the privileges and benefits of the club free of fees.
- 12.5 Honorary life members shall, on a payment of a one-off fee, be entitled to free access to the Club and its facilities, except that of playing membership. They have neither voting rights nor can they be proposed as officers of the club unless agreed at an Annual General Meeting and that only for non-playing posts.

Rule 13: Obligations

- 13.1 Every member upon joining the Club impliedly undertakes to comply with these rules.

- 13.2 Any refusal or neglect in doing so, or any conduct unworthy of a member, shall render such member liable to expulsion by a resolution of an Annual or Extraordinary General Meeting, provided that at least one week before such meeting he shall have had notice thereof and the allegations made against him and the intended resolution for his expulsion, and that he shall have had an opportunity of giving orally or in writing any explanation or defence he may think fit. At such meeting and before the passing of such a resolution, which must be by majority vote of the members present.
- 13.3 A member expelled under this rule shall forfeit all right in claim upon the Club or its property save that any loans to or guarantees given on behalf of the Club made by the member and property loaned to the Club shall be immediately repaid or returned to him.
- 13.4 A notice under this rule shall be held to have been duly given if sent by registered post to the address of the member appearing in the membership records of the Club.

Rule 14: Guests

- 14.1 A member may introduce not more than two guests at any one time and the same member shall not introduce the same guest(s) more than twelve times in the same year.
- 14.2 The guest's name and address and the name of the member introducing them shall be entered into the visitors' book or such other record as may be kept for that purpose.

Rule 15: Temporary Members

- 15.1 Any member of a recognised cricket club on being introduced by a member may be admitted as a temporary member on no more than four occasions in any period of twelve months.

- 15.2 Temporary members are entitled to the privileges and benefits of the Club but no temporary member shall be allowed to introduce a guest nor may a temporary member attend nor vote at any meetings of the club.

Rule 16: Management Committee

- 16.1 The Club shall be administered by a management committee and social activities shall be arranged and organised by a social committee.
- 16.2 The committee of management shall be chaired by the Club Chairman and shall consist of the officers of the Club and in addition, the Bar Secretary, the Ground Management Secretary, the captains of all senior sides, the Chairman of the social committee and two playing members. In addition the Chairman shall co-opt one of the Club's trustees.

Rule 17: Eligibility

- 17.1 All honorary members, life members, playing members and ordinary members are eligible to stand for election to the management committee or to act as an officer of the Club so long as the Treasurer confirms in open meeting that they have no outstanding membership fees.
- 17.2 The Club trustees whilst in office are not eligible to be an officer of the Club and the officers of the Club once properly elected at the Annual General Meeting are not eligible to stand as trustees.
- 17.3 Should any trustee wish to stand for election as an officer of the Club, he shall resign as a trustee at least one calendar month before the notice for the Annual General Meeting is issued and the Honorary Secretary shall publish his name in the notice together with details of the office to which he wishes to put his name forward for election.

Rule 18: Social Committee

- 18.1 The social committee shall comprise three members of the Club of which at least one who shall be its chairman must be elected at the Annual General Meeting. The balance of members to this committee may be co-opted by the management committee.

Rule 19: Election

- 19.1 Election of members to committees shall be by show of hands at each Annual General Meeting unless the incumbent Chairman deems an alternative recognised method of election to be appropriate.¹⁰
- 19.2 Candidates shall be proposed and seconded and each member present at that meeting shall be entitled for vote for one candidate for each vacancy.
- 19.3 Where an insufficient number of candidates are nominated, the respective committee shall co-opt to fill the vacancies.
- 19.4 If two or more candidates obtain an equal number of votes the respective committee shall select by lot from such candidates the candidate(s) who shall be member(s) of that committee.

Rule 20: Retirement

- 20.1 Members of committees shall retire each year at the Annual General Meeting but shall be eligible for re-election from year to year.
- 20.2 Committees shall fill any casual vacancy by co-option of an eligible member and any member so chosen shall retire at the Annual General Meeting but shall be eligible for re-election.

Rule 21: Powers of Committee

- 21.1 The management committee, in addition to the powers hereinafter specifically conferred upon them, shall have control of the annual income and expenditure of the Club, save that at all times the capital and property of the Club shall remain under the control of the Club trustees in accordance with the trust deed. They shall have all such administration powers as may be necessary for the properly carrying out the objects of the Club in accordance with these rules.

Rule 22: Register

- 22.1 The Honorary Secretary shall keep such register of members, minutes of the management committee and of general meetings, records of club events and other records of the Club.
- 22.2 The Treasurer shall keep such books of account as the management committee may from time to time direct.
- 22.3 The Honorary Secretary shall publish all records of events and meetings in such a manner as to make them generally available to all members.
- 22.4 The Treasurer shall provide to all general meetings such statements of account as shall enable all members to feel readily informed.

Rule 23: Accounts

- 23.1 The Treasurer shall keep the accounts of the Club and shall make up the annual statement of accounts and balance sheet of the Club to the Thirtieth day of September in each year which shall, after audit, be printed and circulated amongst the members at the Annual General Meeting for that respective year.²⁰

Rule 24: Annual General Meeting (AGM)

- 24.1 An Annual General Meeting shall be held at the Clubhouse on an allocated day, to be determined by the officers of the Club, that follows the conclusion of the last game of the season but precedes the first game of the following season.²¹
- 24.2 The business of such meeting shall include the receiving of the reports of the officers of the Club, election of the officers for the next year, election of the committee members for the next year, the passing of the accounts.
- 24.3 In addition any other business shall be dealt with having been notified in writing to the Honorary Secretary no later than seven days before the date of such meeting.

Rule 25: Procedure at Meetings

- 25.1 At all meetings of the Club or of its management committee, the Chairman, and in his absence, a member selected by the committee, shall take the chair.
- 25.2 Every ordinary, life and playing member present shall be entitled to one vote upon every motion, except on motions pertaining directly to the playing of cricket when only life and playing members may vote accordingly.
- 25.3 Where there is equality of votes the chairman shall, other than for election of members to the committee, have a second and casting vote.
- 25.4 The committee may make regulations enabling the voting members to vote by proxy or in writing.

Rule 26: Extraordinary General Meeting (EGM)

- 26.1 At any time at the request of its officers an Extraordinary General Meeting shall be held and then sent to the members notice of such a meeting stating the business for which it is required at least fourteen days prior to the holding of such a meeting.

Rule 27: Notices

- 27.1 The Honorary Secretary shall at least fourteen days before any general meeting send to every member at his address or via contact details in the membership records of the Club a notice of such a meeting stating the time, date and place where it will be held and the business that will be brought before it.¹¹
- 27.2 No business other than of a formal nature shall be brought up at any meeting unless notice thereof shall have been duly given as herein provided.

Rule 28: Voting

- 28.1 At any meeting a declaration by the Chairman that a resolution has been carried, or been carried by a particular majority, or lost or not carried by a particular majority shall be conclusive.

Rule 29: Rules

- 29.1 No rules of the Club shall be repealed or altered other than in accordance with these provisions.
- 29.2 No new rule shall be made, save by a majority of the members present and voting at a general meeting.
- 29.3 At least one calendar month's notice of the intention to propose any new rule or alteration shall be given to the Honorary Secretary who shall send notice of the same to every member to his address in the Club records, at least fourteen days before the general meeting.

Rule 30: Property

- 30.1 The property of the Club shall be vested in a minimum of four but no more than six Trustees. The Trustees shall be members of the Club and shall be appointed in general meeting.

- 30.2 The Property of the Club shall be vested in the Trustees to be dealt with by them as the Club may from time to time request by resolution of the Club (of which an entry in the minute book shall be conclusive evidence).
- 30.3 The Trustees shall be indemnified against risk and expense out of the Club property so long as they have at all times acted in accordance with the provisions of the Trustee Act 2000.
- 30.4 Each Trustee shall hold office until death, resignation or removal for a period not exceeding six years. Where by reason of such death, resignation, removal or retirement it is necessary that a new Trustee or Trustees be appointed. The general meeting shall nominate the person or persons to be appointed the new trustee or trustees.
- 30.5 A retiring Trustee shall be eligible for re-appointment from the date following his retirement.¹²
- 30.6 Trustees shall retire upon a rotational basis.
- 30.6.1 Where there are four or five Trustees, two shall retire every five years.²
- 30.6.2 Where there are six Trustees, two shall retire every four years.³
- 30.6.3 In the initial period following the adoption of these rules, the Trustees shall determine the retirement of Trustees with more than six years continuous service by lot.

- 30.7 For the purposes of giving effect to such nomination the Chairman is hereby nominated as the person to appoint new Trustees of the Club within the meaning of Section 36 of the Trustee Act 1925 (as amended by the Trustee Act 2000) and he shall by deed duly appoint the person or persons so nominated by the general meeting. Confirmation of this appointment shall be made by the Chairman, or nominated person to act on his behalf, in the form of a 'Deed of Appointment' which shall state details as appropriate to identify the Trustee, date of appointment, date of retirement. Such 'Deed of Appointment' shall be signed by the Chairman and witnessed by a current member.¹³

Rule 31:

- 31.1 No member shall take away, or permit to be taken away, from the Clubhouse, under any pretence whatever, or shall injure or destroy, any property of the Club.

Rule 32: Groundsman

- 32.1 The members shall elect to the management committee a ground secretary who, together with other members as necessary, shall prepare and maintain the playing fields and all facilities thereon.

Rule 33: Bar Sub-Committee

- 33.1 The purchase of intoxicating liquor for supply by the Club shall be in the absolute discretion of a sub-committee of three members being the Bar Secretary, the Treasurer and one other member of the management committee appointed by the management committee for that purpose.
- 33.2 In the event of any member ceasing to be a member of the management committee he shall automatically cease to be a member of the bar sub-committee, and another member of the management committee shall be appointed in his place.

Rule 34: Permitted Hours

- 34.1 The permitted hours for the supply of intoxicating liquor shall be those designated for all regular establishments by the local licensing authority or for such lesser hours as the management committee shall in its absolute discretion decide.

Rule 35: Restrictions

- 35.1 No person shall at any time be entitled to receive at the expense of the Club or of any member thereof, any commission percentage or similar payment on or with reference to the purchase of intoxicating liquor by the Club.
- 35.2 No person, directly or indirectly, shall derive any pecuniary benefit from the supply of intoxicating liquor by or on behalf of the club to members or guests apart from any benefit accruing to the Club as a whole and apart also from any benefit which a person derives indirectly by reason of the supply giving rise to or contributing to a general gain from the carrying on of the Club.
- 35.3 Save that the committee may decide that, for charitable purposes only, a nominated charity shall receive a benefit from the supply of intoxicating liquor on that occasion only.

Rule 36: Supply of liquor

- 36.1 No intoxicating liquor or tobacco shall be sold to members under the legal age of such supply nor shall any member aid or abet such sale or supply.

Rule 37: Restrictions

- 37.1 No paper notice or placard, written or printed, shall be exhibited, put up in the clubhouse or in any way brought to the notice of members without the sanction of the management committee.

Rule 38: Expenses

- 38.1 Members are required to pay all expenses they incur on their own behalf or for their guests in the Clubhouse before they leave.

~~Rule 39: Membership Cards~~

- ~~39.1 Any person attending the Club premises shall when requested by a member of the management committee produce his membership card on demand.~~¹⁴

Rule 40: Addresses

- 40.1 Every member shall communicate any change of address or contact details to the Honorary Secretary.¹⁵
- 40.2 Such changes of address or contact details shall be inserted in the records of the Club held for that purpose and all notices sent shall be deemed to have been duly delivered on the second day following the date of posting or sending.¹⁶

~~Rule 41: Election of Officers~~

- ~~41.1 The election of officers of the Club shall be by secret ballot.~~¹⁷

Rule 42: Club President

- 42.1 The Chairman should nominate to the officers who should endorse a club President who shall have no executive function and no specific duties within the club. The nominee shall be appointed for a period of three years except where rule 3.5 applies or where a new Chairman is elected at an Annual General Meeting. Where this occurs, the incoming Chairman may, within 4 weeks of their appointment, install a new President for a period of three years or maintain the position of the incumbent President for the remainder of their term. Following the end of the three year term the President shall be eligible for re-appointment.

The role of the President should be reserved for individuals who have demonstrated outstanding service or contribution to the Club. The intention is that the President shall be an ambassador for Birdlip and Brimpsfield Cricket Club within the membership, community and overseeing bodies. A successful tenureship will be considered as one which has progressed the Clubs reputation, status and/or financial security. If the Chairman believes that such an individual is not available, the appointment will be deferred and remain vacant until such time as a suitable individual can be found.¹⁸

- 42.2 The President shall be given, as a matter of courtesy, copies of all minutes from committee meetings.
- 42.3 The President has the right to make his views known to the committee through the Chairman and may attend committee meetings if he so wishes and is invited to do so by the Chairman.

Rule 43: Dissolution Clause

- 43.1 In the event of the dissolution of the Club, any assets remaining after the satisfaction of all debts and liabilities shall not be paid to or distributed among the members of the Club, but shall be given or transferred to one or more of the following approved sporting or charitable bodies:
 - 1. A registered charitable organisation(s)
 - 2. Another Club which is registered CASC
 - 3. The sports national governing body for use by them for related community sports

Table of amendments

1	As accepted at EGM 18/11/2005
2	As amended at AGM 17/11/2006. Note: the five year term to start from this date
3	As amended at AGM 17/11/2006
4	Amended 2017 AGM
5	Amended 2017 AGM
6	Amended 2017 AGM
7	Amended 2017 AGM
8	Amended 2017 AGM
9	Amended 2017 AGM
10	Amended 2017 AGM
11	Amended 2017 AGM
12	Amended 2017 AGM
13	Amended 2017 AGM
14	Amended 2017 AGM
15	Amended 2017 AGM
16	Amended 2017 AGM
17	Amended 2019 AGM
18	Amended 2019 AGM
19	Amended 2019 AGM
20	Amended 2022 EGM
21	Amended 2022 EGM

Amendments adopted at a meeting held

At The Pavilion, Sinclair Field

On 16th April 2022

Signed:

Name

Signature.....

(Name and signature of Chair of Meeting)

Position.....

Witness:

Name

Address.....

Position

Signature.....